



### We will ...

- Act as your Registered Agent
- File your Annual Report
- Prepare all necessary documentation of your annual meeting
- Attend your company's annual meeting
- Perform an annual company check-up

Durham Jones & Pinegar  
111 S. Main St. Suite 2400  
Salt Lake City, Utah, 84111  
801.415.3000  
801.415.3500 (fax)

## CORPORATE SERVICES

Durham Jones & Pinegar offers a Corporate Services program to help your company avoid suspension or expiration of its charter, minimize its business risks and to protect your personal assets.

In addition to preventing the inconvenience of a process server showing up at your business, we can help you stay on top of your annual requirements and identify potential problems with your business records and answer any questions you may have.

With D|J|P Corporate Services acting as your Registered Agent and completing your annual requirements, you can finally achieve peace of mind.

If interested, contact Hannah Leishman  
D|J|P Corporate Services Coordinator  
801.297.1270  
[hleishman@djplaw.com](mailto:hleishman@djplaw.com)

DURHAM  
JONES &  
PINEGAR

See back for pricing information

## Bronze Level

# \$175 yearly

**We will act as your Registered Agent, including:**

- Providing a layer of privacy between your business and the public; and
- Accepting service of litigation and other official documents for your company.

**We will file your Annual Report, including:**

- Verifying all information needed to file with the state;
- Updating and completing annual report and filing with the Division of Corporations; and
- E-mailing confirmations of completed renewals.

*(Filing fee included)*

## Silver Level

# \$350 yearly

**The Silver level includes all the services offered in the Bronze level, plus:**

Providing a checklist review of factors that may threaten the validity of your company; and  
Providing documentation of your Annual Meeting;

- Notice of annual meetings (client mails notice)
- All required annual minutes, waivers and resolutions needed to keep company records up-to-date

*(This documentation service is available separately for \$250.)*

## Gold Level

# \$600 yearly

**The Gold Level includes all the services offered in the Bronze and Silver levels, plus Annual Meeting Attendance during which:**

- An attorney will conduct your annual meeting at D|J|P offices; or
- An attorney will attend the meeting at your office for an additional fee (at a reduced hourly rate for travel time).

## Platinum Level

# \$1,000 yearly

**The Platinum Level includes services offered in Bronze, Silver, and Gold levels, plus an Annual Company Check-up to ensure:**

- Proper maintenance of company/corporate records;
- Detection of potential legal issues; and
- Review for proper documentation.

*(This annual check-up service is available separately for \$700.)*